

**MEETING MINUTES**  
**SOUTH GULF COVE BEAUTIFICATION ADVISORY COMMITTEE**  
**December 29, 2010**  
**9:00 a.m.**

**Attendees:** Barbara Huntley, Pat Gratz, Alice Minich, Kendall Leach, Karen Price, Ann Yee  
County - Tara Musselman, David Milligan

The meeting was called to order at 9:02 a.m.

**Minutes:** The minutes from November 16 and December 2, 2010, were approved.

**Old Business:**

- Ms. Musselman and Mr. Milligan reviewed the plans for San Domingo Park. Roger Warner has been assigned Project Manager. The current cost estimate for Phase I of the project is approximately \$240,000. The plan will be refined, based on the Committee's recommendations. The bid for construction is expected to be awarded by June 2011, with construction to commence by September 2011. The Committee agreed to continue putting aside funds for Phase II. It was suggested that Phase I be bid with an anticipated maximum of \$150,000 to find out what the response will be. Ms. Musselman warned that the County would not put the project out to bid for an amount substantially lower than current cost estimates.
- Ms. Musselman advised that further discussion about the FY12 budget should take place in early March.

**New Business:**

- Mr. Leach commented that the community has expressed a desire to see Medina Park developed. Ms. Musselman advised that she would contact Alan Holbach and inquire about whether the work would be completed in-house or through an outside contractor. A motion was made and approved to initiate a work plan to grade Medina Park at a cost not to exceed \$4,000. The Committee also agreed to set aside \$50,000 for park improvements.
- There was discussion regarding switching the appointments of Pat Gratz and Alice Minich. Ms. Musselman will investigate what action the County may require to change the appointments. The motion was approved to have Pat Gratz become an alternate member and to have Alice Minich take Pat's position as a regular member.
- Ms. Yee shared the conversation she had with Walt Black regarding ADA compliance for the Learning Garden. Ms. Musselman advised that the cost estimate for the finalized walkway plans for the Learning Garden is \$43,000. Ms. Yee suggested that the Committee elect to improve the walkways for the Learning Garden and Linear Park. A motion was made and approved to begin the bidding process for improving both walkways, with specifications for asphalt and concrete.
- Ms. Musselman advised that the cost estimate is \$79,000 for the finalized walkway plans for St. Paul Park. She said it is critical for the Committee to be proactive in making necessary ADA compliance modifications to the park.

- Ms. Musselman received an email from Real Property Services stating that there has been no response on the request for direction in acquiring land near Fruit Park and McAlister Park.
- Ms. Musselman advised that the mowing cycles are November, May, June, July, August, and September. The Committee requested that she gather cost estimates for adding another cycle to mow the medians from CR 771 east to the Access Road and from the Butterford Waterway to Robin Road.
- Mr. Leach stated that the utility account for irrigation of St. Paul Park still has a credit of \$4,509.

**Next Meeting:** The next meeting is scheduled for March 3, 2011, at 10:00 a.m. at the San Casa building to go over the FY12 budget and quarterly financials.

The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Tara L. Musselman  
Municipal Services District Representative

TLM:arw